

Rules of Procedure of the Interact V Programming Committee

Version 2.0

Preamble

The designated representatives of the EU Member States, Norway and Switzerland,
considering:

the publication of the draft Regulations COM (2025) 565 (NRPP), COM (2025) 545
(Performance Framework) and COM (2025) 552 (including Interreg Plan) of 16 July 2025;

the opportunity to establish a joint Interact V Programming Committee and the related rules of
procedure for the set-up of the upcoming Interact V Programme, have agreed the following:

Rule 1

Establishment and Task of the Interact V Programming Committee

The Interact V Programming Committee (hereinafter referred to as Interact V Committee or
Interact V PC) is established by its first meeting, on 27 November 2025.

The task of the Interact V Committee is to set up the Interact V Programme in accordance with
the present rules of procedure, up to the approval of the new programme and until the new
Monitoring Committee is established.

Rule 2

Composition

(1) The Interact V Committee is composed of the following members and representatives:

A) Members:

- Participating countries - up to 3 representatives per participating country (EU Member States, Norway and Switzerland). If there is more than one representative per country present in a meeting, the representatives are considered a delegation;

B) Participants in an advisory capacity are:

- representatives of the European Commission
- representatives of the Interact IV Managing Authority
- representatives of the Interact hosting institutions

- representatives of the Interact Offices
 - representatives of the Interact IV body responsible for accounting function
 - representatives of the Interact IV Audit Authority
 - representatives of the European Committee of the Regions.
- (2) The Interact V PC Chair may propose to the PC to invite guests and/or experts to the Interact V Committee meetings.

Rule 3 **Quorum and Decision-making**

- (3) Decision-making in the Interact V Committee shall be made by consensus among the members represented in the meeting. Each delegation shall speak with one voice. Members who object to a proposal but do not wish to block the approval can have their non-blocking objection recorded in the minutes. In these cases, the minutes should record the number of votes expressed.
- (4) Decisions can be made when at least two third of the members are present at the meeting. If the decision needs to be taken before the next Interact V Committee meeting, the Chair can initiate a decision-making process in writing.
- (5) Delegations unable to attend a Interact V Committee meeting may send in advance a notice of agreement to the Chair or delegate in written their decision to another Member State.

Rule 4 **Chairmanship and Meetings**

- (1) The Interact V Committee shall have a Chair and a Co-Chair.
- (2) The Chair is a representative of the Member State holding the outgoing presidency of the Council of the EU as follows:

Year	Chair	Co-Chair
November – December 2025	Poland	Interact IV Managing Authority
January – June 2026	Denmark	
July – December 2026	Cyprus	
January – June 2027	Ireland	
July – December 2027	Lithuania	
January – June 2028	Greece	
July – December 2028	Italy	

- (3) The Co-Chair is a representative of Interact IV Managing Authority.
- (4) The meeting of the Interact V Committee shall, unless otherwise decided, will be hosted by the country chairing the Interact V Committee or in Brussels. The meeting can also take place virtually, via video conference or another appropriate online tool or in a hybrid way (in person and virtually).
- (5) At least two meetings a year shall take place, thereof minimum of one and a maximum of two in-person or hybrid meetings. All remaining meetings throughout the year will be conducted virtually.
- (6) The Co-Chair, in accordance with the Chair, shall:
 - convene the Interact V Committee;
 - draw up a draft agenda, which shall be sent together with the invitation and to the members of the Interact V Committee and their deputies at least 15 working days in advance; the documents referring to items on the agenda at least 10 working days before the date of the next meeting;
 - assist the Chair in performing its duties during the meetings, e.g. declare the opening and closing of each meeting, direct the discussion, accord the right to speak, put questions to the vote, announce the decisions, rule on points of order, and pursuant to these rules of procedure, have control of the proceedings;
 - be responsible for the proper functioning of the Interact V Committee.
- (7) The Interact IV Managing Authority, on behalf of the Chair, shall assist with the practical arrangements of the meetings.
- (8) In preparing the meetings, the Chair shall co-operate closely with the Co-Chair.
- (9) At the end of each meeting, the Chair, assisted by the Co-chair, shall wrap-up the acknowledgements and the decisions taken: the co-Chair will draft a short document thereof and send it to the Interact V Members within 3 working days after the meeting.
- (10) On behalf of the Chair, the draft minutes will be taken by Interact IV Managing Authority and circulated to the members of the Interact V Committee, observers and other participants not later than 15 working days after the meeting has taken place.
- (11) The participants of the meeting can formulate their observations or proposals of amendments concerning the minutes no later than the following 10 working days after receipt of the document.
- (12) If no observations are made within 10 working days of receipt of the minutes, they are deemed to be approved. If observations are made, Interact IV Managing Authority amends the minutes accordingly and sends the final text of the minutes to the members of the Interact V Committee, the participants in advisory capacity and all other participants.

Rule 5

Interact IV Managing Authority

- (1) The Interact V Committee will be supported by Interact IV Managing Authority. In particular, the Interact IV Managing Authority is responsible for the preparation of all documentation relating to Interact V Committee meetings.
- (2) The Interact V Committee can be contacted through the Interact IV Managing Authority until otherwise decided:

Interact Programme Managing Authority
Bratislava Self Governing Region
Sabinovská 16
P.O.Box 20
820 07 Bratislava 27/Slovakia
Phone: +421 2 48264 130
E-mail: interact@interact.eu

Rule 6

Language and Communication

Working language of the Interact V Committee shall be English. Thus, any documents have to be submitted in English.

Rule 7

Revision

After adoption, these rules of procedure may be amended in accordance with the provisions laid down in Rule 3 above.

Adopted on 29 April 2026
(2nd Interact V Programming Committee meeting, Bratislava, Slovakia)