2028-2034

HIT group meeting

Administrative project and partner data

Interact | 25 May 2026

Interact

Co-funded by the European Union

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Agenda

Welcome & Introduction	Bringing programmes up to speed	Feedback rounds & harmonisation	Wrap up & Next steps
HIT context, topic and expected outcome	Presentation of draft templates and survey results	Discussion of the draft templates and agreement on data fields	Next HIT Group meeting or follow-up steps

Objective of this meeting

Continuation of the first HIT group meeting

Results of the first HIT meeting

The results were published in the Teams Group Channel - SharePoint

- Application form v0.2
- Conclusions and Non-HIT agreements

Things to follow up

- Geolocation of the operation
- Arachne additional fields
- Partner identification via VAT and other identification number
- Call specifications HIT template

Non-HIT documentation

C.4.1 Work package 1

Objectives

Programme (s)	Request & Reasoning
CE,BSR	Want to have work package summary field, because MC decided to have it in our programme
NWE	Want to have multiple objectives for one work package because this gives us more flexibility

Why:

- To make sure that we are consistent with your agreements across templates
- This document will be public.

Administrative project and partner data in HIT templates

What we discuss today

Supplementary Information template:

- Administrative project and partner data

What we don't discuss today:

- Fields related to State aid
- Implementation arrangements in the monitoring systems

Rationale of the Supplementary information

The main objectives of this template are:

- to record information that is not needed or not available at the application stage and can only be provided during the contracting or implementation stage.
- to record information that might change during implementation but does not require a change of the subsidy contract.

Different sections of the Supplementary Information template might be implemented in different modules of the monitoring system!

Rationale of the Supplementary information

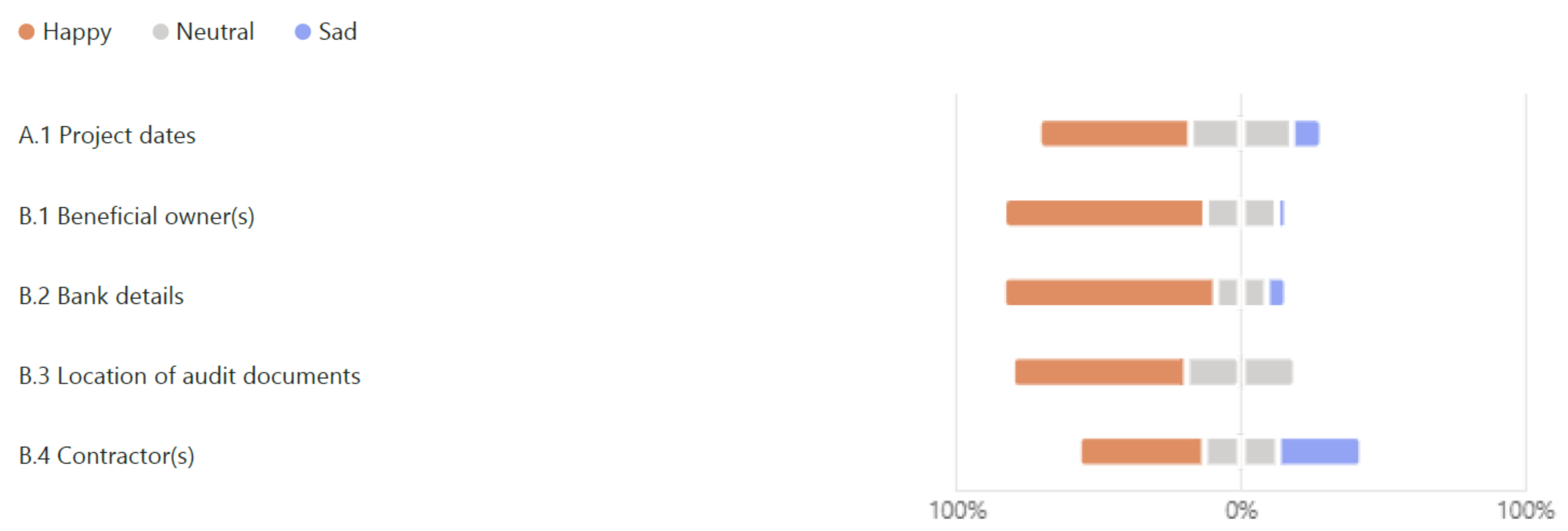
Guidance for using this template:
To reach a high level of harmonisation, the HIT tools should be used as much as possible as they are. The tools have been designed based on an agreed structure that avoids asking for similar information in different contexts.

If needed, the following flexibility principles can be applied:
- Optional questions (in yellow) can be left out partially or in full.
- Technical requirements and maximum length of text for answers will be decided by programmes as this depends on technical options in their electronic monitoring system. Some recommendations are given where relevant.
- The different parts of this template can be collected at different stages (contracting, reporting, project closure), according to the needs of the programme. An indication is given in the guidance text.
- Some data might need to be updated in case of changes throughout implementation.

Survey results

30 valid answers representing 28 Interreg Programmes

12. Supplementary information template: Please provide a general rating for each of the sub-sections in the draft.



Survey results - A.1 Project dates

Proposals for additional fields/changes:

- Add “Date of latest re-submission of the application”
- Add “Date of subsidy contract modification” and comment field for each Subsidy contract modification
- Add the date for the “Eligibility of costs” (start and end date)
- Add “MC decision date”
- Add "Date of last payment“
- Add data for the different project phases (contracting, implementation, closure) and/or reporting periods
- "Date of project completion" is covered by the "Project end date"
- Add section A.3 Project typology (e.g. strategic, LIP – large infrastructure project, P2P, special distinction or emblem of excellence…)

Not to be discussed in this group: Intervention fields, Progress monitoring, Monitoring system

Background information: Operation end date (RegioWiki)

QR00126 - Definition of operation start date:

Why is there a distinction between the actual date when the operation is physically completed or fully implemented and the end date of the operation?

Answer:

Article 63 Point viii) refers to the planned dates as set out in the grant agreement and point ix) refers to the actual date for completing the operation. This is to ensure that data published on operations provides both indications on future progress and a true picture of actual progress. These are data categories that are currently collected under the Common Provisions Regulation 2021-2027.

Suggestion - A.2 General information and contacts

Proposals for fields:

- Homepage
- Project manager
- Finance manager
- Communication manager

Survey results - B.1 Beneficial owner(s)

Proposals for additional fields/changes:

- Add a direct link to a central data base to ensure consistency or research auto-fill options
- Create a list of VAT number format and applicable types of other IT numbers per country as ANNEX
- Why is it mandatory in the section, while Article 63 says “if any”
- Add fields for data that programs will have to feed into ARACHNE (e.g. Function..) (4x mentioned

Background information: Beneficial owner

NRP Art 63(1)(a)(iv): „information on all beneficial owners of the beneficiary, if any, as defined in Article 4(6) of Directive (EU) 2015/849"

Money laundering Directive (EU) 2015/849

Art 3(6) 'beneficial owner' means any natural person(s) who ultimately owns or controls the customer and/or the natural person(s) on whose behalf a transaction or activity is being conducted

Background information: Beneficial owners (RegioWiki)

QR00401 - Collection of beneficial ownership information.

Why do Member States need to collect information on beneficial owners of recipients/contractors/etc.? Why are we collecting also date of birth?

Answer:

In line with the Financial Regulation 2024, the NRPP proposal requires collection of information on beneficial owners of beneficiaries, recipients, final recipients, contractors, including date of birth (Articles 36(6) and (10) and 38(1) of the Financial Regulation).

The NRPP data collection rules on beneficial owners aim to align with those in the Financial Regulation, which also require the date of birth to be collected.

Survey results - B.2 Bank details

Proposals for additional fields/changes:

- Add internal reference number of the bank account
- Move to project report / payment claim template (collect with each project payment claim)
- Switch B1 and B2 – Make bank details B1

Not to be discussed in this group: Monitoring system implementation

Survey results - B.3 Location of audit documents

Proposals for additional fields/changes:

- Explain the logic of this section
- Remove "Homepage" and "Contact person titel“
- Add PIC (4x mentioned by Romanian programmes)
- Make section B.3 not “Optional” –> remove Yellow

Survey results – NEW B.3.b Location of project deliverables

Proposals for additional fields/changes:

- Add section on Physical location of project deliverables (4x mentioned by Romanian programmes)
- For each project deliverable: Street, house no, Postal code, City, Country, NUTS2, NUTS 3, Contact person title, Contact person First name, Contact person Last name, Email address, Telephone

Survey results - B.4 Contractor(s)

Proposals for additional fields/changes:

- Include this section directly in the partner report template (6x mentioned)
- Add type of procurement process
- Add fields for addendum to the main contract
- Collection of data should not be limited to above the threshold contracts

Survey results - B.4 Contractor(s)

Proposals for additional fields/changes (4x mentioned by Romanian programmes):

Contractor/Contract – add fields:
- Contract end date - DD/MM/YYYY
- Procurement procedure used - select: dropdown procedures from procurement Directives
- Procurement publication date - DD/MM/YYYY
- Contract type - Select: services, goods, works
- Contract description
- Data that programs will have to feed into ARACHNE (e.g. Contractor turnover, Number of addenda, Addenda amount, Valid tenders, Excluded tenders, Total tenders, Key experts for service contracts: name, date of birth…)

Contractor beneficial owner – add fields
- Data that programs will have to feed into ARACHNE (e.g. Function..)

Sub-contractor – add fields:
- Sub-contract end date [DD/MM/YYYY]
- Procurement procedure used [select: procedures from procurement Directives]
- Contract type [select: services, goods, works]
- Data for ARACHNE (e.g. Key experts for service contracts: name, date of birth…)

Update of contract with contractor
- Eliminate: Contract currency
- Add: Contract end date
- Add possibility to update fields for data for ARACHNE (e.g.: Key experts for service contracts: name, date of birth…)

Background information: Contractor / Subcontractor (Art. 4 NRP)

(5) ‘contractor’ means an entity or a natural person with whom the beneficiary or the recipient enters into a contract for the specific purpose of implementing one or more operations or a part thereof;

(19) ‘subcontractor' means a person or entity with whom the contractor has concluded a contract to perform part of a contract for the specific purpose of implementing one or more operations or a part thereof;

Background information: Contractor / Subcontractor (RegioWiki)

QR00125 - Data collection thresholds for contractors

Are there thresholds for the collection of data of contractors, for instance in terms of contract value?

Answer:

There are no thresholds for data collection in the Commission proposal for the NRPP Regulation. This is because the data will also be used for the purposes of audit and control, where cumulative data on funding is an important aspect. For example, if there would be thresholds for data collection, it could be possible that certain recipients would not be captured ever under the data collection and publication requirements.

The requirement to provide information on all contracts and subcontracts will apply only to the operations under the NRPP.

Survey results – NEW B.5 Recipients

Proposals for additional fields/changes:

- Organisation name
- Organisation type
- Legal status
- VAT number or other identifier
- Address
- Beneficial owners

Background information: Recipient (Art. 4 NRP)

(6) ‘recipient’ means an entity with or without legal personality, or a natural person, who is not a participant, receiving resources from the Union budget through a beneficiary;

(8) ‘participant’ means a natural person benefiting directly from an operation without initiating or implementing the operation;

Background information: Recipient (RegioWiki)

QR00229 - Recipient definition across instruments

Is recipient linked to financial instruments or is it applicable to all support?

Answer:

Recipient applies to all support and are for example recipients of grants. Final recipient is linked to financial instruments only.

Background information: Recipient (RegioWiki)

QR00230 - Participant vs recipient distinction

There is particular uncertainty about the exact difference between a ‘participant’ and a ‘recipient’ for IS, BMV and AMI. Could examples be provided for these areas?

Answer:

A Member State plans EU support to run early-integration language and job-counselling services.

1) The Managing Authority awards a grant to an NGO which designed and will run the project. The NGO is the beneficiary because it initiated and implements the operation and holds the grant agreement.

2) The NGO awards grants for part of the budget to a local social enterprise that delivers job-counselling. That social enterprise is a recipient because it receives Union funds through the NGO (the beneficiary) and is not the initiator of the operation.

3) The third country nationals who attend the language classes and the job counselling are participants because they are natural persons who directly benefit from the operation but did not initiate or implement it.

Survey results – NEW B.6 Partner documents

Proposals for additional fields/changes:

- Add section to upload relevant documents, e.g. task assigment letters

Feedback and harmonisation

Let's discuss and try to come to agreements

Wrap up & next steps

Next steps

- Presentation will be published on the Interact website
- Templates will be updated and shared in the HIT Teams channel
- The next meeting will be announced

Teams

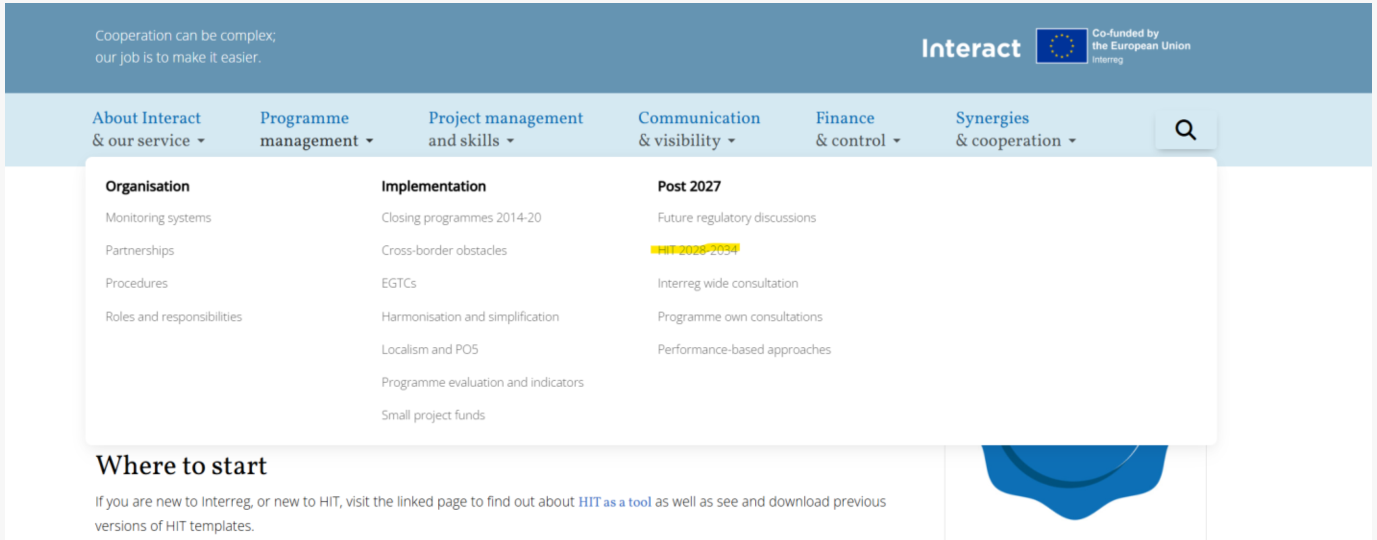
Central place for all activities, what can you find here:

- Relevant HIT groups
- Every event will be announced
- Every working document
- Final agreements & tools (surveys, etc).

Website

Main purpose:
- Inform about HIT
- List of HIT groups and events that will contribute to HIT
- Downloadable final HIT packages
- Link to Teams

Link: https://www.interact.eu/programme-management/post-2027/hit-2028-2034



HIT 2028-2034 Groups

	Hit group	Description	Contact	Upcoming event
1	Intervention logic	This group will work on the intervention logic factsheet as well as all sections related to the project intervention logic in all the respective templates. At this stage there is a separate network working on common understanding of the Intervention logic. A first, HIT event on the intervention logic is foreseen in **June**. More information will follow.	Daniela Minichberger | Interact	
2	Administrative project and partner data	This group will work on data fields to identify a project and a partner within different templates on the basis of the requirements laid down in Article 63 (1) concerning Data collection and recording.	Alexandra Kulmer | Interact	Thu 21 May
3	Project communication	This group will work on all project communication requirements within the specific project templates.	Arkam Ograk | Interact	Tue 2 Jun
4	Synergies and capitalisation	This group will work on harmonizing the sections on Synergies and capitalisation, starting with the application form.	Nicolas Garnier | Interact	
5	Project relevance	This group will work on anything related to Project relevance which includes, impact on the territory (territoriality incl. instruments), target groups and stakeholders, investments not in the PBA sense but in the sense of the old Investments work packages and their respective fields.	Pieter Louwers | Interact	
6	Partnership and project management	This group will work on the Application form and Assessment sections related to Partnership. Starting with section B in the old Application form template and section Partnership relevance in the quality assessment template. Additionally, this topic shall cover all project management related sections (e.g. section C7 in the old AF template) as well as horizontal principles.	Damir Fak | Interact	
7	Technical feasibility	Technical topics will be collected in the dedicated channel during the HIT development process. If we have sufficient topics collected, we will plan a meeting with technical skilled people from programmes.	Jose Almeida | Interact	
8	Budget and co-financing	This group will work on the project budget and co-financing. Since it is not entirely clear yet how lower level will work within the new performance framework, this group will only start once the PBA has clarified the common understanding on this topic.	Katja Ecke | Interact	
9	Legal principles	This group will work on all legal principles within project management, such as antifraud, state aid, conflict of interest, public procurement, etc. Since the performance-based approach framework needs to be clear, this topic will only be started later.	Przemyslaw Kniaziuk | Interact	Wed 27 May

Link to Overview

Please provide your feedback about this event!

2nd HIT group meeting: Administrative project and partner data

Cooperation works

All materials will be available on:

1. Interact HIT teams and the dedicated channel
2. The final templates will also be available on the website

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Interreg HIT

Disclaimer

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