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CB Programme sharing of experience

Payment Claims to EC & Common sample preparations

- Florence Aalto | 11.6.2024 | Vienna

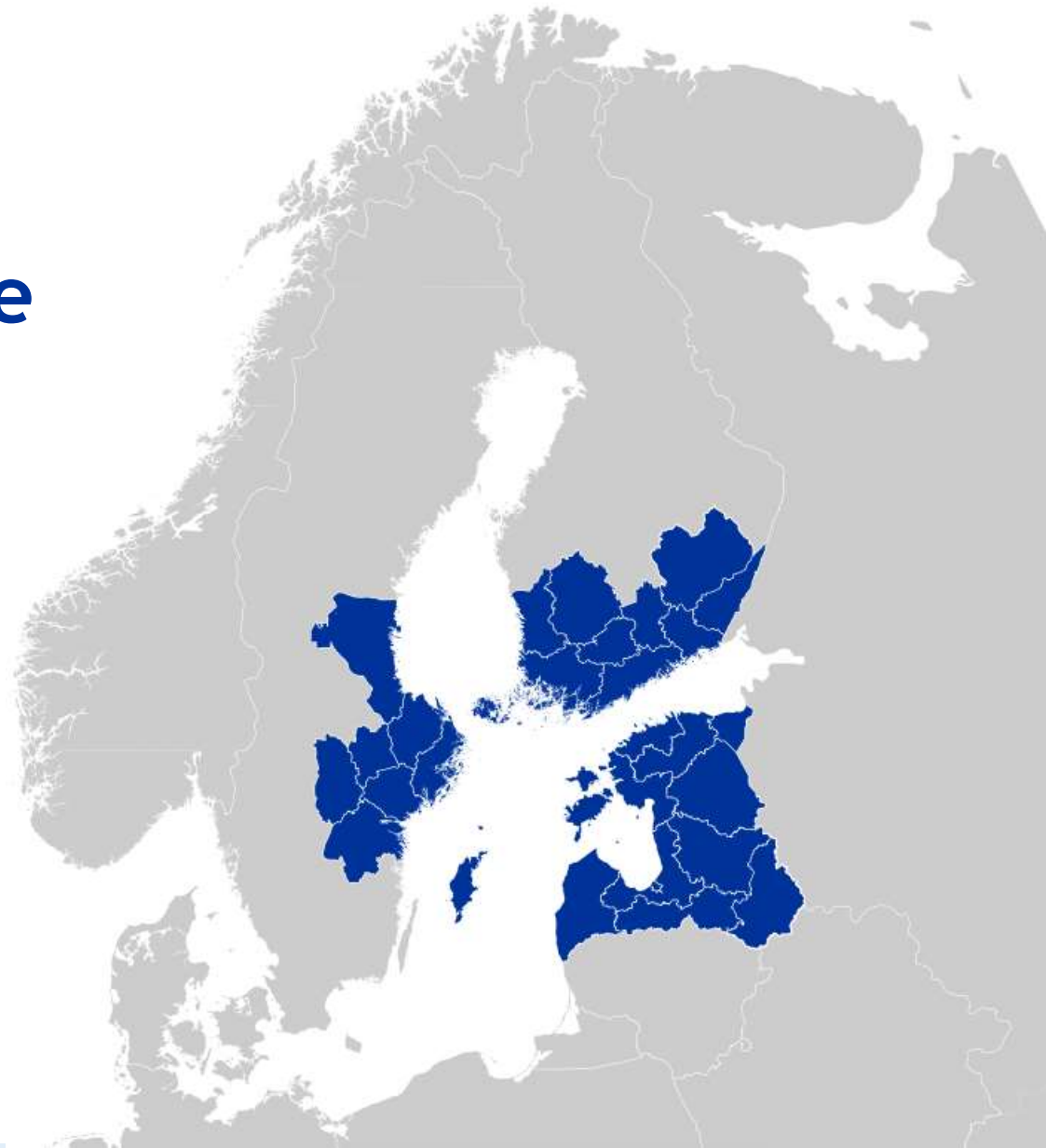
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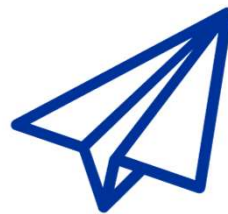
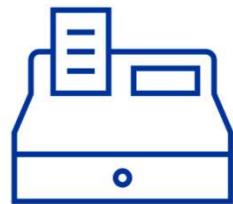
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Central Baltic Programme 2021-2027 area



2021-2027 Payment claims sent to the Commission



Payment claims status

PC.1

- Accounting year 01/07/2023 - 30/06/2024
- Sent 13/12/2023, Accepted 24/01/2024, Paid 29/01/2024
- Remarks: some SFC fields not yet automatically filled, financial identification missing

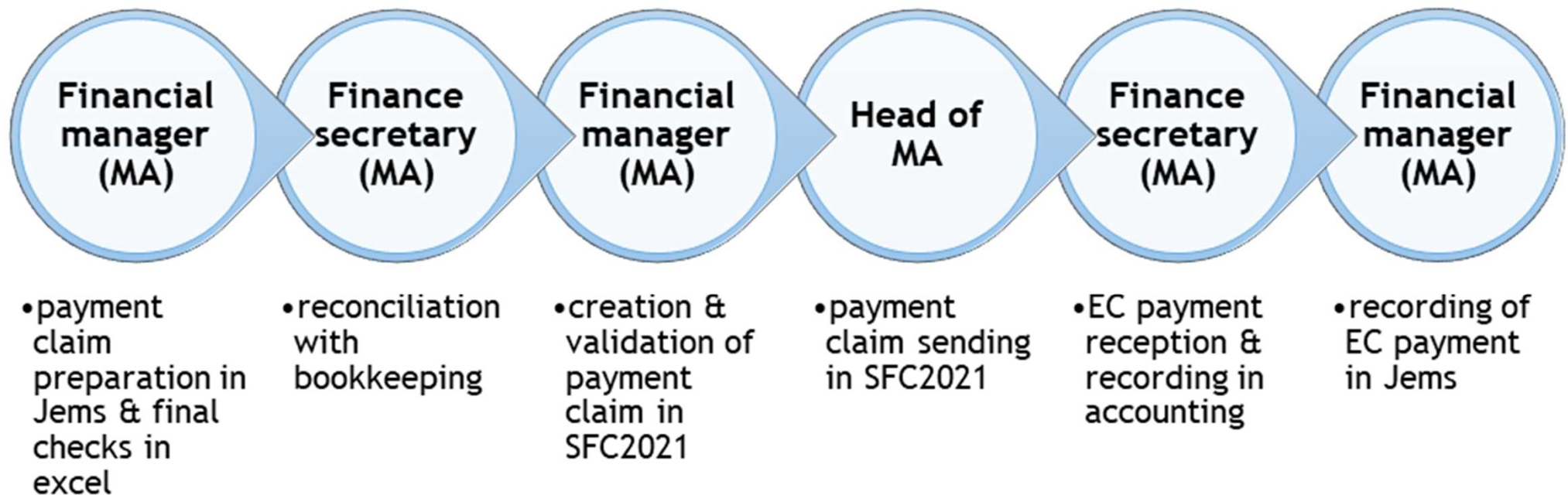
PC.2

- Accounting year 01/07/2023 - 30/06/2024
- Sent 09/04/2024, Accepted 23/04/2024, Paid 26/04/2024
- Remarks: some SFC fields then filled automatically, process much faster and easier

PC.3

- Accounting year 01/07/2023 - 30/06/2024
- Last payment claim
- Currently under preparation - not yet sent

Our internal process



- Extract from the Central Baltic Programme DoMCS

- Financial Manager = BAF

- Disclaimer: Payment claims not yet created in Jems (monitoring system) - so far handled outside only - will be done soon!

Links between monitoring system, accounting and SFC2021

- Challenge due to different visions / calculations
 - **Monitoring system** (Jems) = ERDF = 80% of total expenditure
 - **Accounting** = no vision at all on the total expenditure only on the ERDF paid to projects = ERDF calculated by Jems
 - **SFC2021** ERDF claimed = total expenditure entered * specific Programme % from Programme document:
 - P1: 80,0000000000%
 - P2: 80,0000000000%
 - P3: 79,9999988333%
 - P4: 79,9999968180%
- Hence the use of an excel file to prepare the payment claim and make the reconciliations

Reconciliation steps

1. **BAF:** Expenditures listed in the excel PC are matched with Monitoring system (Jems) reports and payments
 2. **Accounting department:** Expenditures listed in the excel PC are matched with Accounting system
 3. **Accounting department:** Expenditures listed in the Accounting system are matched with bank data
- Ensure that same expenditures are in Monitoring system (Jems) and accounting systems, and that all expenditures have been paid to projects

Our main files / documents

1. BAF reports follow-up file

- All partners reports (+ preparation lumps sums) listed and tracked through reporting in Jems by partners, certification by national control, verification by MA/JS, payments by accounting and claims to the Commission
- Payment claims data to be filled in SFC2021 issued through a pivot table

2. BAF excel file to prepare the PC

- Data from BAF reports follow-up file (1) is filled in (direct copy/paste) and the file makes the same calculations than SFC2021 for ERDF amounts (including TA flat rate) + shows small variances between Jems/accounting
- This file is the one presented to accounting for reconciliation

3. Accounting / bank data reconciliation file + extracts

4. SFC2021 PDF file of the payment claim

ETC Common sample preparations



ETC Common sample preparations

- 03/2024: Agreement with AA to go for early submission of data
 - Allows to start and complete audits earlier
 - Matches with holidays periods in our region
 - Good current cash situation of the Programme
- Target:
 - Submission of last PC to EC in SFC2021 a bit after mid of June 2024
 - Submission of the population to AA for verifications at the same time
- Practicalities:
 - No particular challenges foreseen
 - All information already available in BAF reports follow-up file => simple pivot table to extract only the needed data
- Data submission in SFC2021:
 - In AA sections so supposed to be done by AA => to be confirmed and agreed in coming days

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Thank You!

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